

Chairman: Councillor Mike Brown
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council meeting
held Thursday 11th January 2018 at Hambleton Village Hall, 7pm**

1/18 Present and Apologies

CLRs Brown (Chair), D Brown, Clarke, Senior, Sim and Turner were present. Apologies received and accepted from Cllr Barnes and Mountford. Also in attendance: Juvina Janik (Clerk)

Cllr Barnes has requested six months leave of absence from councillor duties on the grounds of ill health as advised by her consultant. Cllr Barnes would still like to receive agendas and minutes and would still like to offer her support on upcoming projects. **Resolved:** It was proposed by Cllr Clarke that six months leave of absence be approved, seconded by Cllr Senior, motion is passed the situation will be reviewed in July 2018.

2/18 Declarations of Interest

None declared

3/18 Approve and sign the minutes of Hambleton PC meetings held Thursday 14th December 2017

Resolved: The minutes for the meeting were accepted as a true record by council and signed by the chair.

4/18 Attendees comments

No attendees

5/18 Clerk Report

- Information on Clerk qualifications as requested: ILCA Introduction to Local Council Administration: £99.00 + VAT to be completed within 12 months. CILCA Certificate in Local Council Administration: £295. Clerk proposed to start on return from Malaysia: May-June 2018. **Resolved:** To be put on next month's agenda.
- Drax Power Station: period of statutory consultation for the proposed repower of up to two coal fired units to gas together with battery storage at Drax power station starts on January 16th and ends on February 27th 2018. **Resolved:** As this does not have a detrimental impact the village it will not need to be an agenda item. The consultation will be announced and made public and residents can submit their own comments as appropriate.
- Bar Lane H3 lamp now fixed, both invoices are included in finance this month
- Work by the internal drainage board is complete. I have the key to the padlock on that gate. I also now have copies of the key for the emergency gate at the Rec Field. The cost of the key cutting will go on my next reimbursement claim.
- The edge of the Yorkshire Water pumping station has been boarded along the edge – presumably by Y
- 6 Back Lane, complaint re car blocking bin truck, bins not getting emptied. **Resolved:** Attach a note onto the front of all Back Lane's Newsletters
- Letter to VH was sent – they are meeting 22nd Jan and will discuss it officially, there are no objections to it informally.
- Charity Commission Annual Return was sent
- Arrange meeting with Skipton with Trustees. **Resolved:** Cllr Brown, Clarke and the Clerk will attend the meeting to ensure all details are up to date.
- 1 Kingston Crescent not receiving newsletter

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- Village support for reporting those who do not pick up after their dog (and them not being allowed on the Rec Area) – Resident is happy to put signs up all along Gateforth Lane. **Resolved:** Clerk to order signs and tie wraps. Clerk to make the issue a front page headline on the newsletter.
- Cllr David Brown’s proposed letter to Chief Constable was distributed for consideration ready for discussion on February agenda
- Cllr Sim received correspondence from a Hambleton resident regarding the speed patrol service his company provides with a view to setting it up in Hambleton. **Resolved:** Given the current correspondence to the Chief Constable being followed up by the council, it was agreed that possibly, further consideration could go in to the legalities and costs of this scheme at a later date.
- Highways warning regarding planned Pre-Surface Dressing and planned lane/road closure on A63 which will cause disruption. Details have been sent to businesses and there will be public warnings in the local press. **Resolved:** Details to be put on Clerk’s Facebook Page and also in the newsletter about the work.

6/18 Finance:

- a) Council reviewed the cashbook and bank statement reconciliation. The clerk highlighted a number of changes to the reconciliation that had been overlooked on the first draft – namely the two cheques written at the end of the last meeting to SLCC and HVHMC for payments approved in the meeting. **Resolved:** It was approved and signed by the Chair. **The cashbook reconciles with the bank statement.**

DECEMBER 17 RECONCILIATION			
Cash Book balance 30NOV2017	£	55,987.78	
Receipts	£	30.00	
Payments	£	2,999.27	
Cash Book balance 29 DEC 2017	£	53,018.51	
STATEMENT Balance 29 DEC 2017	£	55,116.39	
o/s chq 338	£	312.65	Selby District AVS
o/s chq 339	£	996.00	TCV
o/s chq 340	£	150.00	Citizens Advice HRS and District
o/s chq 341	£	343.73	M J Backhouse
o/s chq 342	£	13.50	HVHMC
o/s chq 343	£	12.00	H'TON METHODIST CHURCH
o/s chq 344	£	72.00	STREETSCAPE
o/s chq 345	£	128.00	SLCC MEMBERSHIP
o/s chq 346	£	100.00	DONATION TO CAROLS ON THE GREEN
Plus Rainford uncleared chq	£	30.00	Rainford
Statement balance minus o/s cheques & Plus uncleared income	£	53,018.51	

- b) **Resolved:** JANUARY invoices were checked against the written cheques and signed off.

	To	Details	TOTAL	VAT
	Brought forward		£ 17,702.11	£ 1,100.85
2347	J.Janik	Clerk Salary DECEMBER 2017	£	£ -
2348	Mr Jiggins	Monthly Maintenance Duties	£ 140.00	
2349	Hargreaves Ind'l Services Ltd	ANNUAL LANDSCAPING (TRU GREEN)	£ 5,913.60	£ 985.60
2350	CSR ELECTRICAL LTD	2x Bar Lane Lamp repairs invs 102083 & 102101	£ 180.00	£ 30.00
2351	J ROTHERHAM LTD	DEPOSIT FOR WAR MEMORIAL	£ 831.00	£ 138.50
TOTAL SPEND January 18			£ 7,580.99	£ 1,154.10
TOTAL ANNUAL SPEND			£ 25,283.10	£ 2,254.95

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7/18 Discuss Clerk holiday request

A holiday request letter was presented to the chair with details of the clerk's planned leave. The absence will affect the AGM & May meeting. **Resolved:** It was agreed that the AGM & May Parish Council meeting be held on 17th May, this enables the clerk to be in attendance and prepare the necessary paperwork.

8/18 Update on Defibrillator process

Quote for the defibrillator has been received from Community Heartbeat Trust (CHT): £1810-00. This includes equipment under a managed solution (CHT take responsibility and insure equipment & public liability), registration for the Webnos Governance system, Cardiac Arrest Response Seminar, Post Rescue Councillor, Village Emergency Telephone System and Annual Support (consumables/replacements) first of 4 years minimum.

Clerk met with local electrician at the Village Hall venue to discuss installation. Awaiting quote.

Resolved: Provided HVHMC give permission for installation, **council agree** to go ahead with the purchase of the defibrillator from Community Heartbeat Trust.

9/18 Discuss quotes received for layby at cemetery

Two quotes were received by the clerk. Significant difference between the two. The work of one of the contractors has been seen within the village already and approved by Highways as a good job. The quote from P&T Contracts was £7,468.60 plus VAT (this was the cheaper of the two quotes, the other being £13,500 plus VAT) **Resolved:** It was agreed that P&T Contracts would be contacted with a view to take on the work and further discussions regarding the details of the job will be had before the project is approved.

10/18 Discuss quotes regarding website

Cllr Sim has received two quotes so far, of differing costs. One quote has been dismissed on the basis that it is excessively expensive. Cllr Sim is awaiting further quotes to be submitted but believes the package offered by Code Media is the most suitable of the current submissions, site will be PC owned, non-contractual, .gov.uk is available and cost is reasonable.

Resolved: Cllr Sim will bring any further quotes submitted to the next meeting and council will decide on a provider at that point.

11/18 Discuss requests for Christmas lights

A number of councillors have received requests from residents for village Christmas lights. There are serious concerns over this being a waste of Tax Payer's money – it was agreed that full understanding of the costs is necessary before any decisions are made. This include cost of storage/assembly/maintenance/putting them up and taking them down/planning permissions from NYCC and electricity as well as purchase of lights. Cllr Mountford has offered to investigate the costs for this potential project.

Resolved: It was agreed that the Clerk will inform Cllr Mountford of the details required and ask her to investigate the costs. Clerk will ask neighbouring villages of the process they followed for their lights. Villagers to be informed that the costs of possibly having village Christmas lights is being looked into and ask for their feedback via newsletter.

12/18 Set date for Annual Parish Meeting

Resolved: Parish Meeting will be held on 5th April 2018 due to clerk absence for beginning of May.

13/18 Planning:

- a) No applications to consider
- b) i) **Granted:** 10 St Mary's Approach, 52 Chapel Street, 28 Gateforth Lane, 33 Gateforth Lane COU, The Owl ADV, Walmsley House LBC and Richardson Court (6 houses).
ii) **Refused:** Manor Farm, 21 Chapel Street. An appeal is expected and council will want to speak to represent the village if the opportunity arises. **Resolved:** Clerk to contact Robin Forrester again to ask if this is a service he could provide.

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14/18 Village Maintenance

- a) Response from Penny Noake received and discussed. Council still not happy with the authorities not taking responsibility for the ginnel. **Resolved:** Clerk to draft a letter to SDC with assistance from Cllr D Brown asking, among other things, the specific question about why it assumed permission to build access onto a path which they now believe is the responsibility of someone else.
- b) Noticeable increase in litter on the verge where workmen park for building on St. Mary's Approach – Cllr Turner to speak to them directly
- c) Cllr Senior has fitted the dog waste signs up on the Red Row estate.

15/18 Items for the newsletter

In addition to items mentioned throughout the meeting:

- a) Red Wool donations – group of volunteers are knitting poppies for a display on Selby Abbey to mark 100 years since the end of WW1. Wool can be dropped in at Selby Library or contact Cllr Turner or the clerk.

16/18 Confirm the date and time of the next ordinary meeting:

Resolved: Next meeting Thursday 8th February 2018, 7pm @ the Village Hall

17/18 Meeting closed 21.00

Signed: _____ Date: _____