

Chairman: Councillor Mike Brown  
Clerk/RFO: Mrs Juvina Janik  
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**Minutes of Hambleton Parish Council meeting  
held Thursday 14<sup>th</sup> JUNE 2018 at Hambleton Village Hall, 7pm**

92/18 Present and Apologies

In attendance: Councillors Mike Brown, Celia Barnes, Roy Clarke, Billy Senior, Richard Sim and Debra Turner.  
Apologies received from Cllr David Brown and Melissa Mountford.

93/18 Declarations of Interest

None

94/18 Emma Famberly – Network Rail Scheme, Hambleton Junction

Four representatives of Network Rail attended the meeting to present the proposed works to take place at Hambleton Junction. There is to be an upgrade to the power supply to accommodate the improvements taking place on the East Coast Main Line which will see more capacity, including freight and faster trains using the line.

The initial surveys including the Ecology and Ground Investigations are currently underway. A detailed design and the preparation of the planning application will be produced and then submitted to SDC during August. They would aim to start construction in the spring of 2019 and works would be underway for approximately 18 months.

The site will be next to the existing Network Rails substation and will likely consist of:

Construction of a new Static Frequency Convertor Compound,

New electricity Substation

Removal of an existing pylon and the relocation of 2 further existing pylons

Construction of two under track crossings for power cables and earthworks and landscaping

Temporary works may include:

Construction of a haul road for site traffic (proposed to run southbound along the track from Bishop's wood to Hambleton Junction)

Construction of a temporary site compound and laydown area as a base for the works.

Printed documents were given to councillors and the clerk and a powerpoint was presented in order to explain the works and a discussion followed.

**Network rail along with their contractors will hold an open day once the design is done in order to explain the plans to the public. There will be a letter drop to residences in the proximity to raise awareness.**

**Resolved:** The parish council thanked the team for their time and it was agreed that the clerk would liaise to arrange an open day for the public once plans had been finalised.

95/18 Attendees Comments on Agenda Items

None

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96/18 Approval and signing of the minutes from the Parish Council meeting Thursday 17<sup>th</sup> May 2018

Resolved: The minutes were approved by council and signed as a true record by the Chair.

97/18 Clerk's report

Internal Auditor visited to scrutinise finance records. 2.5 hrs. Report distributed with Agenda, very happy with the audit trail and only suggestion was to show the set budget for each spend category so that councillors can compare.

Mill Lane vegetation reported, updated on the portal as meeting requirements and will be cut in next couple of weeks.

Lamp 11 on Westcroft Lane has been out for approximated 4 months – due to lack of communication from the contractor as to the situation. Contractor visited 3 times to repair but reported the light working. Resident has been keeping clerk up to date about the status of the lamp and reports that it is out. Contractor has replaced bulb but resident still claims it is out. The lamp may need a full lantern replacement, clerk has requested cost and timescales.

Signatories on current account now up to date

Fly Tipping on Recreation Field, Old Lane – invoice evidence was found within the rubbish dumped. Evidence has been gathered by Keith Armstrong from SDC who will follow up the investigation.

PC exempt from appointing GDPR Data Protection Officer but GDPR regulations are still to be followed. Clerk currently carrying out relevant reviews.

Police and Crime commissioner responded to Cllr D Brown's follow up letter regarding speeding – confirmation of receipt and expect a response in 10 days.

Email 25/5 re 'Allotments' Scalm Lane, clerk directed the resident to the newsletter where contact details for the Gardening Club could be found as the area is private land, not council owned.

Email 7/6 from resident regarding Mill Lane vegetation and overhanging trees/shrubbery on Westcroft, also 2 trees on green need pruning. **Resolved:** Mill Lane already reported, NYCC to conduct walk around and contact those who need to tend to shrubs trees, Clerk to contact Marcus Taperell who will be carrying out the Christmas Tree pruning to ask for the cost of having the 2 small trees pruned at the same time.

Email re Verges on Westcroft overgrown – NYCC explained this is not part of the visibility cuts that they do and is not included in their remit even though they have done it in the past, the budget no longer allows for this to be carried out.

Email 8/6 from resident regarding a playpark that was promised on the red row estate, clerk to follow up

Email 8/6 requesting small park be cut back – clerk reported to SDC

Cheque for £72 to Advansys for .gov.uk domain name has been lost in the post! Replacement included on this month's list

Appletree Drive sign confirmed by SDC will be replaced

Bench & Pinfold Wall damage. **Resolved:** Chair and Cllr Senior to ask a volunteer to clear the site of the bench. Clerk to gather brochures for replacement options. Clerk to ask Facebook and Hambleton 'Nextdoor' network for recommendations for a builder experienced in York Stone to repair and repoint the Pinfold.

Chairman's charities donation request from SDC Resolved: The budget includes pre-allocated donations only.

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98/18 Finance

- a) To approve the financial summary and bank reconciliation prepared for May cashbook. Resolved: The reconciliation was checked along with the bank statement and approved, signed by Chair.

MAY 18 RECONCILIATION	
Cash Book balance 29 APRIL 2018	£ 53,294.54
Receipts	£ 45.00
Payments	£ 2,650.14
Cash Book balance 29 MAY 2018	£ 50,689.40
STATEMENT Balance 29 MAY 2018	£ 51,295.54
Less o/s cheque J.Janik	£ 532.64
Less o/s cheque HVHMC	£ 24.00
Less o/s cheque Advansys	£ 72.00
Less o/s cheque YLCA	£ 22.50
Add payment not cleared	£ 45.00
	£ 50,689.40

- b) To approve payments to be made for June. Resolved: Written cheques were checked against the Invoices and signed.

	To	Details	TOTAL	VAT
	Brought forward		£ 6,200.96	£ 324.00
2387	REPLACEMENT OF CHEQUE NO. 2385 TO ADVANSYS	2YR REG OF .GOV DOMAIN	£ 72.00	£ -
2388	JJanik	Clerk Salary APR 18	£	£ -
2389	JJanik	Reimburse as claim form	£ 32.77	£ 2.00
2390	MR JIGGINS	from 18th May to date	£ 140.00	£ -
2391	M.J. BACKHOUSE	Pest control 1.6.18-30.11.18	£ 354.05	£ 59.01
2392	SLCC	ILCA Course Registration	£ 118.80	£ 19.80
2393	A. BOSMANS	INTERNAL AUDIT Y/E 31.3.18	£ 150.00	£ -
2394	COMMUNITY HOUSE	INV 1830 NEWSLETTER	£ 310.90	£ -
2395	AGE UK	Donation as agreed	£ 100.00	
2396	MBL ELECTRICAL	FITTING OF DEFIBRILLATOR	£ 190.80	£ 31.80
<b>TOTAL SPEND JUNE 18</b>			<b>£ 1,913.71</b>	<b>£ 112.61</b>
<b>TOTAL 2018-19 ANNUAL SPEND</b>			<b>£ 8,114.67</b>	<b>£ 436.61</b>

- c) Report from Internal Auditor. All councillors received a copy of the report from the auditor. Auditor satisfied the audit trail was clear and that all processes were in place and correct. No issues raised.

99/18 To discuss a parish council submission to the Flower Festival as requested by St. Mary's

**Resolved:** A number of councillors are working on displays to submit on behalf of village organisations but the parish council does not wish to submit a display of its own.

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100/18 To discuss further progress with regards to a lease agreement with Hambleton United Charities

The HUC have reviewed a copy of the lease agreement held between itself and the parish council. If the parish council wish to extend the lease in order to allow the HRAA to apply for grants for the development of the area it can request this.

Resolved: Hambleton Parish Council will request that the lease is extended to include the next 50 years, it is believed this will add 35 years on to what is left on the current lease. Clerk to write a letter to request this.

101/18 Website progress update

Cllr Sim show the website as it currently stands, the layout of the pages the links and how information would be displayed. Overall appearance approved. Councillor Barnes was sent the link and will look in detail at the information to be presented and feedback to councillor Sim and the clerk. A copy of the privacy policy was circulated for discussion and approval next month.

102/18 Village Maintenance

- a) To discuss the maintenance of the grass at the village hall. **Resolved:** Clerk found the 'Deed of Agreement' between SDC, RedRow and Campeys which clearly states that the open space land will transfer to SDC and therefore responsibility falls to them.
- b) To discuss pruning of Christmas tree on the green. **Resolved:** Marcus Taperell has been instructed to go ahead as was discussed last month and to quote for the removal of the lights whilst in the tree, clerk is to also ask what the additional cost would be to prune the two small trees on the green also.
- c) Matters to report to the clerk
- d) Any updates on ongoing issues
  - i) Letter re removal of hedge along path next to Garth Drive Play Area. PC received a letter requesting permission to remove a hedge row. Resolved: It is not property of the hedge and therefore the pc cannot give permission. Clerk to write a letter in response.
  - ii) War memorial – The proof that has been sent does not look like the original design proposed and requested. Resolved: Clerk to respond to request the original design proposal be used.

103/18 Review play area inspection and action to be taken

**Resolved:** Councillors M Brown and Senior will meet with Streetscape to discuss repairs that need to take place. Clerk to make contact with Streetscape for arrangements.

104/18 Planning:

- a) 2018/0600/FUL – Proposed agricultural machinery store and workshop, Hagg Bush Farm, Common Lane. **Resolved:** NO OBSERVATIONS
- b) 2018/0637/HPA – Loft conversion to convert bungalow into house including roof lift and alterations, 17 Back Lane. **Resolved:** NO OBSERVATIONS
- c) Notices of decision

105/17 Confirm the date of the next meeting: Thursday 12<sup>th</sup> July 7pm

106/18 Meeting closed 21.44

Signed: \_\_\_\_\_ Date: \_\_\_\_\_