

Chairman: Councillor Mike Brown
Clerk/RFO: Mrs Juvina Janik
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**Minutes of Hambleton Parish Council meeting
held Thursday 14th September 2017 at Hambleton Village Hall, 7pm**

177/17 Present and Apologies

CLLrs Brown (Chair), Barnes (VC), Clarke and Senior were present. Apologies were received and accepted from CLLrs Mountford and Turner.

Also in attendance: Juvina Janik (Clerk), District Councillor Pearson from 7.30pm

178/17 Declarations of Interest

None declared

179/17 Approve and sign the minutes of Hambleton Parish Council meeting held 10th August 2017

Resolved: The minutes for the meeting were accepted as a true record by council and signed by the chair.

180/17 Clerk Report

1. Letter sent re hedge along park path at Garth Drive – no response. Cllr Senior to mention it when he sees the resident next
2. Glow in the dark dog waste warning stickers now available from clerk, free of charge – to go in newsletter
3. Selby Area Committee vote posted
4. PKF audit complete, several queries were discussed with them and paperwork has now been completed and returned for display in notice board
5. Deadline for electors calling for an election has passed. No election called so council are free to co-opt new members. Clerk to put an advert in the newsletter with a 10th October deadline for responses.
6. Thank you letters completed for councillors who have resigned. Clerk to write letters for the bank mandates.
7. Brayton and Escrick Parish Councils have both submitted applications for the designation of neighbourhood areas under Regulation 5 of The Neighbourhood Planning (General) Regulation 2015 (as amended) – any comments due before 26th October. Clerk to write on behalf of the PC in support of the applications.
8. Following the CEF meeting 2 responses have been received from Highways, agenda item.
9. Mill Lane footpath reported for cutting back. Highways explained this is not part of their allocated areas for weed killing but a Highways officer will inspect the area and cut back the undergrowth if necessary
10. Some correspondence received from a resident who is disappointed that a Community Speed Watch group cannot be set up due to the fact that the A63 is a 'live enforcement area'. Another resident involved in the conversation saw the 'live enforcement' designation as a positive and suggested the possibility of getting signs to warn motorists as such. Clerk to pursue this line of enquiry
11. Flytipping at Recreation Area was reported

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12. NYCC permit scheme rescheduled to start February 2018
13. Dog Poisoning reports: The Wildlife Trust closed the Hough for safety reasons. There is no confirmation that poisoning was from the Hough and a Selby Times article suggested a number of other possibilities for the origin. This is not a PC issue and queries need to be directed to the Wildlife Trust or Selby District Council. Clerk to request an update from The Wildlife Trust for the newsletter
14. Vandalism at the play area, police informed and crime reference number obtained. This information is to go in the newsletter. Clerk to have Streetscape remove the broken equipment and make the area safe. Area must stay locked until made safe.
15. Burial Authority meeting required due to sale of 3 plots, and only one numbered ashes plot remaining. Meeting to be held before the November PC meet. In the meantime Cllrs Brown and Barnes will conduct the headstone safety test.

181/17 Finance:

- a) Council reviewed the cashbook and bank statement reconciliation. Resolved: It was approved and signed by the Chair.

AUGUST 17 RECONCILIATION	
Cash Book balance 30th JULY 2017	£ 44,145.15
Receipts	£ -
Payments	£ 989.61
Cash Book balance 31 AUGUST 2017	£ 43,155.54
STATEMENT Balance 31 AUGUST 2017	£ 43,457.59
minus cheques not presented	£ 309.55
add income not cleared	£ 7.50
Therefore	£ 43,155.54

- b) September invoices were checked against the written cheques and signed off.

Cheque No.	To	Details	TOTAL	VAT
	Brought forward		£ 11,512.93	£ 825.56
2324	J.Janik	Clerk Salary AUGUST 2017	£	£ -
2325	Mr Jiggins	Monthly Maintenance Duty	£ 175.00	
2326	PKF Littlejohn LLP	External Audit financial	£ 240.00	£ 40.00
TOTAL SPEND SEPTEMBER			£ 895.66	£ 40.00
TOTAL ANNUAL SPEND			£ 12,408.59	£ 865.56

- c) Update from PKF External Auditors: The auditor comments were read out and it was explained where the misunderstanding of 'smaller authority' had occurred. The Audit and Accounts Regulations would class Hambleton PC as a smaller authority and it is therefore required to have the Annual Return published on a website. For 2017-18, the council must respond 'No' to question 4 because the 2016-17 annual return was not available online for the beginning of the 2017-18 period. Resolved: The council are in the process of setting up a website and this issue will not occur for future annual returns.

182/17 CEF meeting update from councillors in attendance

The fact that Hambleton was labelled a Designated Service Village (DSV) even when not meeting criteria was argued, Selby District Council (SDC) planning explained the criteria were not fixed and that Hambleton was appropriately labelled a DSV. On 19th September Cllr Pearson will be attending the Full Council meeting of SDC where a consultative document regarding the pools of potential development sites from SDC planning

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will be discussed, it is open to the public. Cllr Pearson showed the pool of potential sites to councillors and the recommendations for each site. Currently, the earmarked sites in Hambleton are classed as 'not required'. Comments are due in by 8th October.

The production of a Neighbourhood plan was suggested, clerk informed council there may be funding available to get a company in to do this.

The possibility of installing Grit Bins was also discussed, bins are to be purchased from NYCC but grit can be bought from any supplier. There would be a need for volunteers to spread the grit. Previous grit bins have been left to ruin and not used. School provide their own. Resolved: No grit bins to be installed.

Road access to the Main Road development was discussed, Sharon Fox from Highways (Area 7) will take the Roundabout idea back to the highways officers and will also request a meeting for the council and highway officer to discuss the issue.

Highways (Area7) sent information regarding the poor visibility coming out of the Wheatsheaf development. The wall is listed which is why it was not permitted to be moved.

Highways (Area 7) also sent the Passive Safety Protocol for the council to look at what highway signage is acceptable along A63, with a view to improving the village entrances.

The option to buy Vehicle Activated Signs is now being discussed at District Council level and this opportunity would be considered by Hambleton Parish Council

183/17 Update on website plans

Cllr Barnes has updated the specification for the Hambleton website. Resolved: Clerk to request 3 quotes for comparison. Clerk suggested she start a Facebook Page for the 'Hambleton Parish Clerk' where she can post updates to be circulated around the village with speed. Currently, many residents use Hambleton Village Hall Facebook page for this and the information is not official. Resolved: It was agreed this would be a good way to get information, e.g. the reason why the park is shut, out to the community immediately and it will give residents a point of contact other than phone or email. Clerk to set this up.

184/17 Parish-owned Hough Maintenance

Resolved: Clerk to request TCV carry out the necessary maintenance for the time of year.

185/17 Planning

- a) Notices of decision:
 - i) 2017/0627/HPA – Extension – Holmewood, Orchard Drive - Granted
 - ii) RELE/2017/0573/HPA– East Lea, 28 Gateforth Lane – Application withdrawn

186/17 Village Maintenance

- a) Overhanging tree at Garth Drive play area – Resolved: Cllr Brown and Senior will visit the site to assess the issue and contact the resident to discuss.
- b) Flooding at Wheatsheaf Court. This is apparently still the responsibility of the developer until Highways adopts the completed road. Resolved: Clerk to write to Pilchers asking them to resolve the issue
- c) Blocked Access for Refuse Lorry. This could also be a problem for emergency vehicles. Resolved: Clerk to write to all residents nearby where the blockage was caused.
- d) Ongoing issues:
 - i) Ginnel Condition – Cllr Pearson to take evidence from 1889 map to SDC.
 - ii) Path at the side of the Water Pumping Station to be followed up by Cllr Pearson

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- e) Matters to report to clerk:
 - i) Grass growth encroaching onto pavement at notice board. Report to Highways.
 - ii) Ticks at the Hough. Notice in newsletter.
 - iii) Increase in wagons on Gateforth Lane – due to harvest season.
 - iv) Potential boundary change. Hambleton Parish Council are prepared for the process to be investigated without prejudice by Cllr Pearson.

187/17 Items for the newsletter

- a) Items to go in:
 - i) Glow in the dark stickers available.
 - ii) Aforementioned items.
 - iii) Advert for Hambleton United Charities – Christmas token gift to retired over 60s in the village.
- b) Proposed newsletter collaboration with West Haddlesey and surrounding villages. Resolved: Hambleton to continue with own newsletter as it is well established and relevant to the village. In the future website links can be used to link to any newsletters/information that surrounding villages want to share.

188/17 Next ordinary parish council meeting will be Thursday 12th October 2017, 7pm preceded by a finance committee meeting at 6.30pm (due to the PC meeting over running, the finance committee meeting scheduled for tonight was postponed)

189/17 Meeting closed 21.40

Signed: _____ Date: _____