

**DRAFT Minutes of the
Annual General Meeting of Hambleton Parish Council (AGM)
THURSDAY 9TH MAY, 7PM at Hambleton Village Hall**

16/24 To carry out the Election of Chair and Declaration of Acceptance of Office

Cllrs Jeff Bramley nominated himself and this was seconded by Cllr Jenny Bramley. Cllr Maria Ferris nominated herself and this was seconded by Cllr Rossiter. With 2 candidates for the position, a vote was held. Cllr Jeff Bramley received 2 votes. Cllr Ferris received 4. One councillor abstained. **Resolved:** Councillor Ferris was elected chair and signed the Declaration of Acceptance of Office.

17/24 Present and Apologies

Councillors present: Tim Anger, Jeff Bramley, Jenny Bramley, Andrew Calvert, Mike Dunne, Maria Ferris, Ray Rossiter. Also in attendance: Juvina Janik (clerk).

18/24 Election of Vice Chair and Declaration of Acceptance of Office

Councillor Jeff Bramley nominated himself for the position of Vice Chair, this was seconded by Cllr Jenny Bramley. Councillor Rossiter nominated himself and this was seconded by Cllr Ferris. **Resolved:** Votes 4 (Bramley) to 3 (Rossiter). Councillor Bramley signed the Declaration of Acceptance of Office.

~~19/24 To agree to follow the Councillor Code of Conduct as approved by NALC~~ added in error

Last year's minutes were re-signed following a minor error noted at this recent distribution that had not previously been picked up.

20/24 Chair's address

Thanks to Cllr Jeff Bramley who led the PC through many challenging situations this year, including representing the PC at Northallerton in front of the Executive and Full Council to express the PCs view on the Selby Local Plan. It took courage and also time, and displayed to the residents how the PC will stand up for them to the best of its ability. Being the spokesperson at the Lights Night and Jambleton is another feat and it is great to see how these community events are gaining popularity and creating a positive village atmosphere.

We need to continue the positive progress on sharing workload and solving issues the village is faced with. We have good links with the PCSO now and this is helping with ASB in the village. We must continue to apply pressure to the local authority with regards to the Selby Local Plan and continue to keep channels of communication with the PC accessible to the members of the public.

21/24 To agree to the LGA/NALC model Code of Conduct

Resolved: It was agreed this will be the Code of Conduct for Hambleton Parish Councillors. As per the requirements in the document, the clerk will ensure the Complaints procedure is accessible via the website.

22/24 To approve and adopt the updated Financial Regulations for Hambleton Parish Council based on the NALC model Financial Regulations 2019 updated 2023

Resolved: After discussing the model document, it was agreed they are suitable for adoption by Hambleton PC. Further arrangements are to be made with regards to acquiring a debit card for the clerk and setting up a formal order book.

23/24 Appointments to Parish Council Committees for 2023-24

- a) Staffing Committee: Jeff Bramley, Maria Ferris and Ray Rossiter
- b) Finance and Internal Controls: Jenny Bramley, Andrew Calvert and Ray Rossiter
- c) Disciplinary: Jenny Bramley and Andrew Calvert
- d) Appeals: Jeff Bramley and Maria Ferris
- e) Funding: Mike Dunne, Maria Ferris and Ray Rossiter

24/24 Council Representatives for External Organisations: confirm for 2023-24

- a) YLCA – Jeff Bramley and Ray Rossiter
- b) North Yorkshire Council Selby and Ainsty Area Constituency Committee – Andrew Calvert and Maria Ferris
- c) Hambleton Road Safety Action Group liaison – Maria Ferris and Ray Rossiter

25/24 Confirm the Hambleton Parish Council’s Assets Register

Total asset value 31 MARCH 2023			£	195,602.08
Added in 2023-24				
Remote access set up for cctv	May-23	PP	£	459.00
Hough signs	May-23	PP	£	18.60
Play Area signs "No dogs"	May-23	PP	£	87.40
3x litter pickers and hoops	Jul-23	PP	£	64.97
Recreation Area Signage	Sep-23	PP	£	1,280.00
2 additional Christmas motifs	Oct-23	PP	£	200.00
1 x Waste Bin Taylor wimpey bus stop	Oct-23	PP	£	200.00
Rec Field Car Park Barrier	Mar-24	PP	£	2,307.13
		Total added 2023-24	£	4,617.10
Total asset value 31 MARCH 2024			£	200,219.18

26/24 Confirm Hambleton Parish Council’s holdings

- Hambleton Village Green
- Hambleton Triangular Green
- The Pinfold
- The Hough site to the West of Hough Lane
- Hambleton Cemetery

27/24 Meeting close – 19.32

Signed: _____ Date: _____