

**DRAFT Minutes of the Ordinary meeting of Hambleton Parish Council
Thursday 9 January 2025 – 7.00pm at Hambleton Village Hall**

119/24 Present and Apologies

Cllrs Present: M. Ferris (Chair), T. Anger, Jeff Bramley, Jenny Bramley, M. Dunne, K. Ferris and R. Rossiter.

Also in attendance: Juvina Janik (Clerk).

Apologies received and accepted from Councillor Andrew Calvert and County Councillor Lunn.

120/24 Declaration of Interest

None declared

121/24 To Approve and sign the minutes for PC meeting held Wednesday 11 December 2024

Resolved: Proposed by MD and seconded by RR that the minutes were a true record. Approved by Council and signed by the Chair.

122/24 Clerk's Report

- Nothing to report from Planning Inspectorate.
- Resident claims Council decision for the Banks Group planning was going to be made on 15th January – this may be the Planning Committee Meeting – no agenda received as yet but if it is on the agenda, the PC will get a chance to make a representation.
- Precept request submitted.
- Approval of the Urban Grass Cutting payment submitted.
- Invoice sent to MFU FC
- Actions of responses to residents completed.
- Rejected for the Awards for All grant (for Jambleton)
- Website update plans ongoing. Demo of Editing System, proposed by Advansys, given on Zoom today. Awaiting quote for revamp. Individual Councillor Emails are allocated via the domain provider – VisionICT - waiting to hear back from them, clerk to ask about a sharing/pooling function. The following ideas were put forward for the website: Calendars for meetings and events (public can add own events too), store and search function for minutes and newsletters, private Councillor Section, Forms to reserve burial plots etc, useful links, Jambleton Gallery.
- Business Continuity Plan Draft in progress
- Streetlight faults reported
- Grit spread on Cemetery path
- Dog bag dispensers refilled
- Resident with neighbour dispute – nothing within PC power, respond with contacts that can help
- SLCC Membership due
- Memory Lane Café – warm reception

123/24 To receive Attendees' Comments

No attendees

124/24 Village Maintenance

- a) To receive updates on any ongoing matters
 - i) MF: Kier Mather Office contacted again to schedule meeting; list of issues to be compiled for when meeting is secured. Including: Fixed Cameras and speeding deterrents, Power Cuts, Overdevelopment.
Action ALL: To send items for the list.

- b) Viability of VAS on Westcroft:
JB confirms PC has maximum number of signs, but a new location can be put forward for Highways Assessment and approval. Proposed by MD and Seconded by RR that an additional sign is investigated further. **Resolved:** All in Favour. **Action JB:** To contact Highways to discuss a suitable location on Westcroft.
- c) Issue to raise at NYC Parish Liaison meeting (Hambleton Village Hall, Thursday 16th January, 10am-4pm and Selby Town Hall, Thursday 30th January, 7-9pm): Items as per Kier Mather MP list, Tactile Paving options, Planning and development. **Action:** Clerk and available Councillors to attend Thursday 16th, to be followed up at the Selby Town Hall meeting.
- d) MF awaiting update on Tactile Paving Options

125/24 Recreation Areas Updates

- a) Update on Ongoing Matters:
 - MD: No matters to report following December Inspection
 - KF & JJ: New Container proposals ongoing, three potential suppliers approached
- b) Matters to report:
 - MF to carry out January inspection.
 - Monitor Hedges around entrance regularly during growing season to maintain the gap for pedestrians and cyclists.

126/24 Finance

- a) To approve and sign the bank reconciliations for December 2024. **Resolved:** The reconciliation and statement were signed and approved by Council.

DECEMBER 2024 RECONCILIATION		Outstanding PAYMENTS:		
OPENING BALANCE	£ 29,969.77	ONLINE 167	RBLI	£ 25.00
Receipts	£ 312.00			
Payments	£ 6,398.44			
CASHBOOK Balance 31 DECEMBER 2024	£ 23,883.33			
STATEMENT Balance 31 DECEMBER 2024	£ 23,852.33			
Minus OUTSTANDING payments: detailed at side	£ 25.00			
AWAITING REIMBURSEMENT OF DUPLICATE PAYMNET FROM ADVANSYS £56	£ 56.00		TOTAL O/S CHQ	£ 25.00
RECONCILED	£ 23,883.33			

- b) To approve the payments for January 2025. **Resolved:** Invoices were checked and payments approved. The signatories signed the cheques and will arrange the online payments.

METHOD OF PAYMENT	PAYEE	DETAILS	TOTAL	VAT
		BROUGHT FORWARD	£ 46,557.42	£ 4,412.90
CHQ 2860	MR JIGGINS	AMENITIES OFFICER (14/12/2024 - 10/1/25) 4WK @ £40PW	£ 160.00	£ -
CHQ 2861	MR JIGGINS	EXTRA DUTIES BI-ANNUAL INVOICE	£ 370.00	
ONLINE 182	JUVINA JANIK	DECEMBER SALARY (inc. back pay)	£	
ONLINE 183	SLCC	CLERK MEMBERSHIP 2025	£ 190.00	
ONLINE 184	ADVANSYS LTD	SSL CERTIFICATE RENEWAL INV 49996	£ 75.60	£ 12.60
ONLINE 185	COMMUNITY HEARTBEAT TR	ANNUAL SUPPORT PACKAGE	£ 162.00	£ 27.00
DD	NEST	EMPLOYEE PENSION	£ 10.69	
S.O. 20.11.24.	24 NETWORKS & SECURITY	DEC 4G CONNECTION (REMOTE CCTV)	£ 30.00	£ 5.00
S.O. 25.11.24	ADVANSYS	FEBRUARY 2025 HOSTING	£ 56.00	£ 9.33
		TOTAL SPEND	£ 1,815.49	£ 53.93
		TOTAL 2024-25 ANNUAL SPEND	£ 48,372.91	£ 4,466.83

127/24 Planning

- a) Consultations and Applications to discuss:
 - i) ZG2024/1265/OUT | Outline application for erection of 3 bed house with garage (all matters reserved) | 2 Anson Croft
- b) Notices of decision: None at time of print.

128/24 To make plans for a VE day acknowledgement in the village

MD proposed the unique flag is purchased and flown, seconded by KF. **Resolved:** All in favour. **Action Clerk:** purchase flag, contact Mr Millington.

129/24 To discuss any proposals acquired for updated website

As discussed under item 122/24.

130/24 To begin business continuity plan

As mentioned in 122/24, a draft is in progress. Councillors to suggest aspects that need to be included. **Action JB:** Write up draft for VAS.

131/24 Items for the next Agenda/Newsletter/Social Media

Parish Liaison feedback, website prices, VAS, funding update, Containers. Update in newsletter re meeting with Kier Mather MP. **Action Clerk** : draft newsletter.

132/24 To confirm the date of the next Ordinary Parish Council Meeting

Confirmed: Thursday 13th February 2025 at 7pm.

133/24 Meeting Closed 8.30pm

Signed: _____ Date: _____